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**MINUTES OF THE SEVENTH MEETING OF THE**  
**FINANCE COMMITTEE OF**  
**INFLIBNET CENTRE, (AN IUC OF UGC)**

The seventh meeting of the Finance Committee of the INFLIBNET Centre was held at UGC, New Delhi on 19<sup>th</sup> February, 2002 at 1100 hrs. Following persons were present:

**In the Chair:**

Dr. Hari Gautam, Chairman, UGC, New Delhi

**Members Present:**

|                   |   |
|-------------------|---|
| Shri O. P. Nigam  | : F.A., UGC   |
| Dr. T.A.V. Murthy | : Director, INFLIBNET Centre  |
| Shri S. M. Salgar | : Scientist "G", INFLIBNET Centre   |
| Shri C. K. Shah   | : Admn. Officer (F&A), INFLIBNET Centre<br>and non-member Secretary to FC |

**Invitee :**

Dr. S. P. Das Thakur, Joint Secretary, IUC, UGC  
Shri V. R. Dabral, Under Secretary, IUC, UGC  
Shri D. P. Negi, Admn. Officer (P&A), INFLIBNET Centre  
Prof. S. K. Kak, Dept. of Electronics Institute of technology and head computer centre,  
BHU, Varanasi

**Following members could not attend the meeting :**

Dr. G. G. Dandapat, Secretary, UGC

The deliberations on various agenda items are summarised below :

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Minutes of the 7<sup>th</sup> Finance Committee Meeting



Two handwritten signatures in black ink, one appearing to be 'O.P. Nigam' and the other 'T.A.V. Murthy'.

**AGENDA ITEM NO.1 : CHAIRMAN REMARKS**

The chairperson welcomed the members of the meeting and advised Dr. T.A.V. Murthy to proceed with the Agenda Items scheduled for the meeting. Dr. T.A.V. Murthy, Director INFLIBNET appraised the members with a brief about the activities of the Centre and the initiatives he has taken ever since he assumed charge from 1<sup>st</sup> of June , 2001. Dr. S.P. Dasthakur, Joint Secretary, UGC showed inquisitiveness in knowing the results accrued by the participating libraries under the INFLIBNET Programme in real terms. Prof. Kak also joined in endorsing the view. Dr. Murthy enumerated the achievements made in the last 10 years by the Centre in training large number of library professionals across the country and the SOUL software package developed by the INFLIBNET which is one of the best at an affordable cost among the library softwares in the country. Members expressed happiness in knowing significant achievements made in the direction in which INFLIBNET has revived its activities with greater enthusiasm.

**AGENDA ITEM NO. 2 : CONFIRMATION OF MINUTES OF LAST MEETING**

Since no comments were received on the minutes of the sixth meeting of the Finance Committee, the minutes were confirmed.

**AGENDA ITEM NO. 3 : PRESENTATION OF AUDITED ACCOUNT FOR F.Y.2000-01**

The Audited accounts were presented to the FC by Admn. Officer (F&A) explaining in the details. Following observation were made by the committee.

- (1) Regarding guest house Care taking charges given in schedule No.2 on page No.11: Members expressed a concern regarding the expenditure component on the guest house and related charges. It was brought to their notice by the Member Secretary that the variety of the programmes conducted at the Centre need minimum guest house facilities of reasonable nature. The matter was noted with satisfaction.
- (2) Regarding LC opening charges given in schedule No.2 on page No.11: There was also a concern to know the expenditure incurred on the LC opening charges and it was made





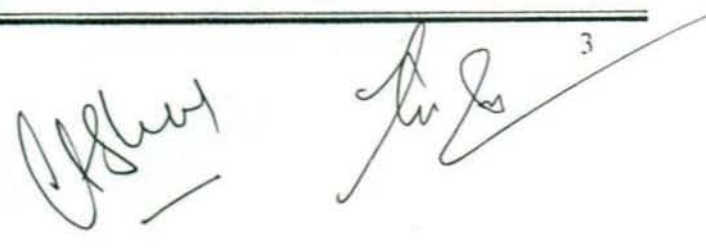
clear by Shri C.K.Shah that variety of the imports of the multimedia projectors and other hardware have resulted in this expenditure while taking due care.

- (3) **Regarding Service Charges of Rs.3.56 lakhs for AES hostel given in schedule No.2 on page no.11:** Committee wanted to know which type of service charges are paid to the Ahmedabad Education Society. It was explained that basically it is a rent in the name of the service charges paid to the society for 23 rooms and Rectors' flat used as a training hostel.
- (4) **Regarding Rent for Director's residence-cum-Office schedule No. 2 on page No.11:** Shri O. P. Nigam, FA, UGC wanted to know the monthly rent paid for Director's residence. It was explained to him that it is approximately Rs.9,000 and house rent allowance of Rs.2,11,422 shown in schedule no. 2 on page no. 13 is a HRA paid to the technical staff of the centre and this amount has nothing to do with the Director's Residence-cum-Office.
- (5) **In the Income and Expenditure account for the year ended on 31<sup>st</sup> March, 2001 Income side page No. 8:** Additional Grants Earned as Interest on Investment shown Rs.1,18,39,484.59 Committee noted that it is not a additional grant but it was explained to the committee that in view of the Internal Audit wing suggestion interest has been shown in the above style.
- (6) Committee has pointed out that centre should not incur expenditure on account of maintenance of building because centre is paying rent to Gujarat University. Owner of the Building should incur the expenditure for maintenance. Prof. Naresh Ved, Vice-Chancellor, Gujarat University was also available in the meeting. He has confirmed that he will consult its high power committee before committing any thing.

Committee has recommended to put up audited accounts for FY 2000-2001 to the GB.

**AGENDA ITEM NO. 4 : APPROVAL OF RE FOR FY 2001-2002 AND BE FOR FY 2002-2003**

FC went through the projection of the Centre in respect of RE for F.Y, 2001-2002 and BE for FY 2002-2003 as suggested under different heads in the budget document. Following budget was recommended for approval.



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**Revised Estimates for FY 2001-2002**

Plan : Rs.50 lakhs

Non-plan : Rs. 170 lakhs

Centre insisted that under the plan budget additional requirement of 48.80 lakhs for procurement of new equipment is very much essential during the financial year 2001-2002. Request was made to the FC that centre may be allowed to use Rs.22 lakhs revenue earned on account of sale of SOUL Software but FC was in the opinion that required money will be provided to the centre but the specific proposal for equipment may be sent to UGC. Centre was advised that only balance money will be provided to the centre after adjusting Rs.22 lakhs of SOUL.

**Budget Estimates for FY 2002-2003**


Plan : Rs. 70 lakhs

Non-plan : Rs. 200 lakhs

Shri O. P. Nigam, FA, UGC and Member of FC noted that only one meeting of FC could be held last year against two meetings required as per MOA and Rules. INFLIBNET agreed to ensure that the requirement is met in future.

The meeting ended with thanks to the Chair.

Minutes prepared by



(C. K. Shah)


Admn. Officer (F&A) &  
Non-member Secretary, FC  
INFLIBNET Centre

Minutes approved by

(Dr. Hari Gautam)  
Chairman, UGC  
& Chairman, FC,  
INFLIBNET Centre

**Dr. T.A.V. MURTHY**

Director  
INFLIBNET Centre  
UGC, Ahmedabad



(Prof. Arun Nigavekar)  
Acting Chairman, UGC &  
Chairman, GB  
(INFLIBNET CENTRE)



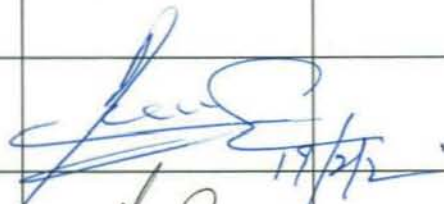
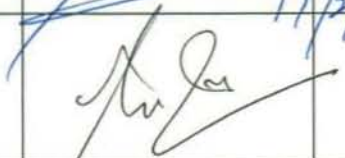
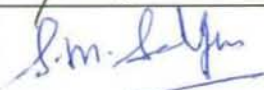
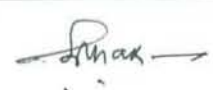


# Information and Library Network Centre(INFLIBNET)

An IUC of UGC, Ahmedabad.

## SUB.: FINANCE COMMITTEE MEETING OF THE CENTRE

Date & Time : 19<sup>th</sup> February, 2002(Tuesday), 11.00 AM

Venue : Committee Room, 2<sup>nd</sup> Floor, UGC Building, Bahadurshah Zafar Marg  
New Delhi - 110 002.

| Sr.No | NAME & DESIGNATION   | POSITION IN FC          | SIGNATURE   | REMARKS |
|-------|--|-------------------------|---|---------|
| 1.    | Dr. Hari Gautam,<br>Chairman, UGC<br>(011-323-7143)  | Chairman                |   |         |
| 2.    | Dr. G.G. Dandapat<br>Secretary, UGC<br>(011 - 323-0406)  | Member                  |   |         |
| 3.    | Shri O.P. Nigam<br>Financial Advisor, UGC<br>(011 - 323-8883)  | Member                  |    |         |
| 4.    | Dr. T.A.V. Murthy,<br>Director<br>INFLIBNET Centre,Ahmedabad<br>(079 - 6305702(O), 6932889®)         | Member Secretary        |   |         |
| 5.    | Shri S.M. Salgar<br>Scientist - G, INFLIBNET<br>Centre, Ahmedabad<br>(079 - 630007(O), 6747958®)     | Member                  |  |         |
| 6.    | Dr. Das Thakur S.P.<br>Jt. Secretary (IUC), UGC<br>(011 - 338-2087)                                  | Special Invitee         |  |         |
| 7.    | Shri V.R. Dabral<br>Under Secretary (IUC), UGC<br>(011 - 338 - 9283)                                 | Special Invitee         |  |         |
| 8.    | Shri C.K. Shah<br>Admn. Officer (F&A)<br>INFLIBNET Centre, Ahmedabad<br>(079 - 6308528(O), 7501462®) | Non-Member<br>Secretary |  |         |