

**MINUTES OF THE 12<sup>TH</sup> FINANCE COMMITTEE MEETING OF INFLIBNET CENTRE**

The 12<sup>th</sup> Meeting of the Finance Committee (FC) of the INFLIBNET Centre was held on Thursday, the 28<sup>th</sup> June, 2007 at the Centre in Ahmedabad. The meeting commenced at 10.00 Hours. The following were present:

**In the Chair:**

Prof. S.K. Khanna

Chairman, FC & GB

**Members:**

- |    |                     |   |
|----|---------------------|---|
| 01 | Dr. K.P. Singh      | Joint Secretary (IUC), UGC, New Delhi         |
| 02 | Shri Manoj Kumar K. | Acting Director, INFLIBNET Centre             |
| 03 | Shri D.P. Negi      | Admn. Officer (PA&F)/<br>Non-Member Secretary |

**Special Invitees**

- |    |                           |  |
|----|---------------------------|--|
| 01 | Dr. Naresh Kumar Dadhich  | Director, IUCAA, Pune  |
| 02 | Dr. Muttayya Koganuramath | Librarian, TISS, Mumbai  |
| 03 | Dr. M. Moni               | Dy. Director General, NIC, New Delhi                           |
| 04 | Dr. Jagdish Arora         | Librarian, IIT Delhi & Director Designate,<br>INFLIBNET Centre |


Dr. T.R. Kem, Secretary, UGC, Dr. R.K. Chauhan, FA, UGC and Prof. Rajiv Sangal, could not attend the meeting due to their pre-occupations.

**INTRODUCTION:**

At the outset, Prof. S.K. Khanna extended a warm customary welcome to the distinguished members and introduced each of them with their profile briefly. Thereafter, he requested Shri D.P. Negi, Admn. Officer (PA&F) and Non-member Secretary, FC to take up the Agenda items. Shri Negi also welcomed the members and, in turn, requested Prof. Khanna for offering the opening remarks.

**01 Opening Remarks:**

In his opening remarks, Prof. Khanna enlightened the members about the important on-going activities and programmes of the Centre and the immense benefits derived by the academic committee in higher education sector from





these programmes of the Centre. He mentioned that with adequate budgetary allocation being made by the UGC, the programmes of the Centre are all set to revolutionize the quality of education in the country and create positive impact. However, he expressed serious concern with regard to depleting manpower and said that due to the resignations frequently coming from the employees, the situation is becoming alarming and it will be very difficult to run the Centre with a handful of existing employees. He also said that with a lot of budgetary allocation being made and newer projects assigned to the Centre by the UGC, the responsibilities and magnitude of work of the Centre have increased tremendously and shortage of skilled and trained manpower is bound to slow down the expansion and growth. He, therefore, requested the members to provide valuable suggestions to resolve the outstanding issues particularly the acute shortage of manpower due to a number of vacant posts which remained unfilled for long time because of ban and specially drew the attention of Dr. K.P. Singh, Joint Secretary, UGC, who is the Bureau Head of IUCs, to provide urgent solution to the manpower issue. Dr. Singh suggested that the Centre may forward a fresh proposal to UGC with post wise functional justifications for filling up the vacant posts and assured that he will inform the UGC about this issue and will try to do whatever is necessary to resolve the same on priority basis. He was also of the opinion that the ban may not be applicable to the technical posts from the point of view of operational requirement. On the specific query raised by Dr. Singh regarding the frequency of holding the meetings of the Committee and the long interval between the date of holding the last FC meeting and the present one, the members suggested to the Centre to hold atleast one meeting of the FC every year preferably in the month of April of the year so that the budget estimates and other matters having financial implications can be taken care.

**02 Confirmation of the Minutes of 11<sup>th</sup> Meeting of the Finance Committee:**

The members were informed that the Centre circulated the minutes of the last (11<sup>th</sup>) Finance Committee Meeting to all concerned. Since no comments were received from any of the members, the Minutes were treated as confirmed.

**03 Action taken report on last (11<sup>th</sup>) Meeting of the Finance Committee:**

The report was considered by the Committee and the members expressed satisfaction with the same.

**04 Presentation of the Audited Accounts of the Centre for the F.Y. 2005-06 and 2006-07:**

The Finance Committee considered the audited accounts of the Centre for the above financial years and after seeking clarifications on some items of income and expenditure, noted the contents of the same. The Committee also recommended to place these audited accounts before the Governing Board which met on the same day immediately after the meeting of FC.





**05 Presentation of Budget Estimates for the FY 2007-08 and 2008-09 and approval thereof:**

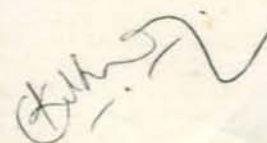
The Budget Estimates for the FY 2007-08 and 2008-09 of the Centre were presented to the Committee by Shri D.P. Negi. The Committee considered the budgetary projections made by the Centre under different heads for plan and non-plan expenditure in the budget document. Taking into account all the aspects, the FC recommended the following budgetary provisions for the Centre to cover the expenditure on all the activities including establishment expenses, E-journal subscription/Digital Repository of Research, UGC Infonet/Internet connectivity, college model for extending e-journals and internet connectivity to select colleges, training programmes, national database creation, construction of permanent institutional buildings etc. for approval of the GB:

Budget/Revised Estimates for the F.Y. 2007-08	Rs.in lakhs	Budget Estimates for the F.Y. 2008-09	Rs. in lakhs
Non-Plan	295.00	Non-Plan	370.00
Plan (This includes the provision of Rs.40.00 lakhs as Centre's Plan budget for capital expenditure, Rs. 5900.00 lakhs for E-subscription Scheme/Digital repository of research, Rs.1925.00 lakhs for UGC Infonet/Internet connectivity and Rs.750.00 Lakhs for construction of permanent Institutional building.	8615.00	Plan (This includes the provision of Rs.150.00 lakhs as Centre's Plan budget for capital expenditure, Rs.7000.00 lakhs for E-subscription Scheme/ Digital repository of research, Rs.2085.00 lakhs for UGC Infonet/Internet connectivity and Rs.750.00 for construction of permanent Institutional building.	9985.00
<b>GRAND TOTAL</b> (Non-plan plus Plan)	<b>8910.00</b>		<b>10355.00</b>

**06 Briefing on the replies furnished to the Internal Audit Wing of UGC in reply to the audit queries relating to the accounts of the Centre for the FY 2004-05:**

The Committee considered the audit queries and the parawise replies furnished by the Centre to the Internal Audit Wing(IAW) of UGC. After obtaining certain clarifications, the members expressed sense of satisfaction for the replies furnished. However, with regard to accumulated savings/corpus funds in the Centre for which the query was raised by the Audit party of IAW/UGC, Dr. K.P. Singh suggested that the Centre may write to UGC in line with the reply furnished to the IAW and obtained formal approval for utilizing the accumulated savings/income maintained under the corpus/capital funds for the purpose of construction of its permanent buildings and setting up other infrastructural facilities on the land recently acquired at







Infocity, Gandhinagar. The Committee unanimously endorsed the suggestion made by him. Further, with regard to query raised by the IAW for incorporating minimum qualifications for recruitment to the posts of Scientists – F & G in the scale of pay of Rs.16400-400-20000 and Rs.18400-500-22000 respectively, Prof. Khanna suggested that a Committee should be constituted for formulating the recruitment norms/rules for making appointment to these posts so that the recommendations of the said committee may be submitted to UGC for approval. All other members concurred to his suggestion.

- 07 **Grant of transfer TA etc. to Dr. T.A.V. Murthy, Ex-Director, INFLIBNET on his relinquishment of his charge and repatriation to his parent organization, CIEFL, Hyderabad after completing the tenure :**


The Committee considered the proposal of the Centre and recommended to the Governing Board to accord approval for grant of TA etc. to Dr. T.A.V. Murthy, former Director, INFLIBNET as admissible under the Govt. of India's rules on his relinquishment of charge.

- 08 **Appointment of more SOUL Coordinators in different parts of the country and other related issues such as enhancement of remuneration of the coordinators and their technical staff etc. :**

The Finance Committee considered the matter and requested the Governing Board to address the above issues connected with the SOUL Software developed by the INFLIBNET Centre. The members appreciated the initiative of the Centre and observed that through this initiative, the Centre not only gave a boost in accelerating the process of automation of the libraries of the universities and other academic institutions but generated handsome revenues of Rs.3.19 crores out of supply of the software. Further, the FC took the note that the existing remuneration paid to the SOUL Coordinators and their staff is very low and advised that it should be enhanced to a reasonable level to attract the qualified, experienced and skilled professionals so that they can give better quality services. The members also strongly recommended the proposal of the Centre for suitable enhancement.

- 09 **Promotion Scheme for Scientific & Technical Personnel**

The proposal submitted by the Centre as an Agenda item was discussed by the Committee and the members shared the growing frustration/stagnation of the employees in the absence of promotional avenues. The Committee strongly recommended to the Governing Board to take up the matter with the Commission to extend the periodical promotion scheme (flexible complementing) promotion scheme for the scientific & technical personnel of the Centre as operated in 3 other IUCs of UGC.





**10 Extension of GPF-cum-Pension Scheme to the employees of the Centre in the context of the Pension Scheme approved for the employees of IUCAA, Pune**

The FC noted with happy feeling that atleast for the employees of one of the IUCs of UGC (i.e. IUCAA, Pune) has been extended the benefit of GPF-cum-Pension Scheme by the UGC. The members supported the proposal of the Centre and strongly recommended to the GB that in view of growing dissatisfaction of the employees due to non availability of pensionary benefit, as a measure of social security, the Board may pass a resolution in the matter and convey to the Commission to extend the GPF-cum-Pension Scheme to the employees of the Centre as well on the similar lines of IUCAA, Pune.


**11 Appointment of Auditors for the F.Y. 2007-08 and F.Y. 2008-09**

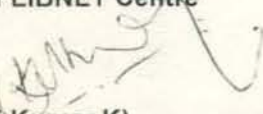
The proposal of the Centre for appointment of Auditors was considered by the Committee. The Committee recommended that Shri D.H. Ramani, FCA, Proprietor of D.H. Ramani & Company, Ahmedabad may be appointed as the statutory auditor for auditing accounts of the Centre for the F.Y. 2007-08 and F.Y. 2008-09 on fee/remuneration of Rs.20,000/- per annum, as proposed by the Centre.

**12 Any other item with the permission of the Chair**

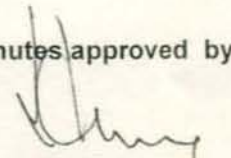
Since, there was no other item, the Non-Member Secretary and the Acting Director thanked the Chair and other members for their active participation, support and valuable guidance.

Minutes prepared by


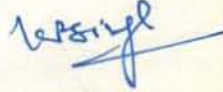



  
(D P Negi)  
Admn. Officer (PA & F) and  
Non-Member Secretary, FC  
INFLIBNET Centre

  
(Manoj Kumar K)  
Acting Director  
INFLIBNET Centre

Minutes approved by

  
( Prof S K Khanna )  
Chairman, FC & GB  
INFLIBNET Centre

**INFLIBNET Centre**  
**MEMBERS WHO ATTENDED THE FINANCE COMMITTEE MEETING OF**  
**INFLIBNET CENTRE SCHEDULED ON THURSDAY THE 28.06.2007**

S.No.	Name	Signature
1	Prof. S K Khanna, Chairman	
2	Dr. T R Kem, Secretary	
3	Dr. R K Chauhan, FA, UGC	
4	Dr. K P Singh, JS, UGC	
5	Prof. Rajiv Sangal	
6	Shri Manoj Kumar K (Member Secretary)	
7	Shri D P Negi (Non-Member Secretary )	
8	Dr. Jagdish Arora (Special Invitee)	

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FC File 