INFLIBNET Centre, Gandhinagar
(An IUC of University Grants Commission)

27th August, 2014

Minutes of the 28th Meeting of the Governing Board, INFLIBNET Centre
Friday, 22nd August, 2014 held at the INFLIBNET Centre, Gandhinagar

Chairman

Prof. N Mukunda   Chairman, Governing Board, INFLIBNET Centre

Members

Dr. R K Chadha	Addl. Secretary, Lok Sabha, New Delhi
Prof. E V Ramakrishnan	Vice-Chancellor (I/c) CUG, Gandhinagar
Prof.Shivajirao S Kadam	Vice-Chancellor, Bharati Vidyapeeth, Pune
Prof. Karmeshu	Prof. CS&S, JNU, New Delhi
Dr. Jagdish Arora	Director, INFLIBNET Centre & Member Secretary

Special Invitee

Dr. (Mrs.) Manju Singh	Jt. Secretary, UGC (IUC/MC), Bureau-head
Shri Harish Chandra	Admn. Officer, INFLIBNET Centre

Prof. (Dr.) Jaspal Singh Sandhu, Secretary, UGC, New Delhi, Dr. Kuncheria P Issac, Member Secretary, AICTE, New Delhi, Prof. Suniana Singh, Vice-Chancellor, The English and Foreign Languages University, Hyderabad, Dr. Rajan M. Welukar, Vice-Chancellor, University of Mumbai, Prof. Nandini Mukherjee, Dept. of Computer Science & Engineering &Director, School of Mob. Computing and Communication, Jadavpur University, Kolkata and Prof.Ajit Kembhavi, Director, IUCAA, Pune could not attend the meeting because of their prior commitments.

1. **Confirmation of the Minutes of the 27th Meeting of the Governing Board held on Tuesday, 7th January, 2014 at INFLIBNET Centre, Gandhinagar**

The Minutes of the 27th Meeting of the Governing Board of the INFLIBNET Centre held on 7thJanuary, 2014 at INFLIBNET Centre, Gandhinagar were confirmed as circulated, since no comments were received from the members.

2. **Report on Action Taken and Progress Made since 27th Meeting of the Governing Board held on 7th January, 2014 at INFLIBNET Centre, Gandhinagar**

Dr.Jagdish Arora presented a brief report on action taken on the decisions made during the 27th Meeting of the Governing Board. A gist of the report presented to the members is as follows:

i) **Status of Important Schemes and Projects**

a) **UGC-Infonet Digital Library Consortium:** The scheme was revived for XII plan period. Rs. 165.00 crores received from the UGC for renewal of subscription for the year 2014. Subscription to all resources for the year 2014 has been renewed.

b) NLIST: The NLIST project stands subsumed into UGC-INFONET Digital Library Consortium as its college component. Rs. 20.00 crores was received from the UGC for renewal of subscription for the year 2014. Subscription to all resources for the year 2014 has been renewed.

c) e-PG Pathshala: 896 modules (including 505 static modules and 391 modules with four quadrants) received under various subjects have been hosted on e-PG Pathshala. Four papers for one semester in Library and Information Science with all four quadrants have already been launched.

d) UGC Website and Schemes: 15 schemes have been fully automated and are in operation. Dedicated physical space and manpower has been identified and deployed for efficient and effective execution of UGC website and E-SART initiative.

ii) Both projects entitled "Vidwan" and "Integrated e-Content Portal" submitted for financial assistance from NME-ICT, have been approved. 1st instalment of funds allocated for both the projects have been received.

iii) Funds were received for revamping and hosting of the website of Central University of Gujarat, Gandhinagar as well as for Admission System for Academic Year 2014-15.

iv) The IUC Review Committee has submitted its evaluation report to the UGC wherein the performance of INFLIBNET Centre has been appreciated.

v) The New Institute Building of the Centre is ready in all respect including Administrative, Academic and Residential Blocks. The residential quarters have been allocated to eligible scientists, staff and the Director. Furnishing work is in progress for the guest rooms. M/s Siemens has also completed the job of networking, telephony, security & surveillance, Video-conferencing facility, etc.

vi) The Centre has started deducting TDS on the payments that are being made for subscription to e-resources to the publishers as per the advice given by our legal counsellor. A number of publishers, especially scholarly societies and non-profit publishers, have decided to increase their prices. The Centre has sent appeal to the Ministry of Expenditure and MHRD to get necessary clarification in this regard.

3. Proposal to Set-up 4 Fellowships in Library and Information Science for Students Registered for Ph.D. with INFLIBNET Centre

The Governing Board noted that the Central University of Gujarat has already recognised the INFLIBNET Centre for conducting research in the field of Library and Information Science vide their letter No.2-2(7)/2012-Admn/3831 dated 23.07.2012. Dr. Jagdish Arora, Director, INFLIBNET Centre, clarified that the Centre conducts specialised activities including automation of university libraries, union catalogues, creation of e-content, management of e-resources, digitization of documents, e-learning, scientometric studies, access management system and web-based library services. As such, the Centre requires students qualified in library information sciences with qualifications or extensive experience in computer applications in libraries with a desire to engage themselves with services and specialised task being undertaken by the INFLIBNET Centre. He explained that NET-qualified students do not fulfil the specialized requirements of the INFLIBNET Centre.

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The Committee further noted that the funds required for proposed fellowships in library and information science would be borne from the Plan Budget of the Centre which provides for instituting fellowships / scholarships to scholars, visiting fellows, etc.

After brief discussions and deliberations, the proposal to set-up 4 Fellowships equivalent to UGC-JRF Fellowships in the field of library and information science for qualified students who are ready to do their full-time Ph.D. in Library and Information Science at INFLIBNET Centre. It was agreed that the examination for the fellowships will be conducted jointly by the INFLIBNET Centre and Central University of Gujarat.

4. Setting-up of an Endowment for Offering Fellowships, Visitorships and Other Incentives

After detailed discussions and deliberations, it was resolved that the proposal for setting-up of an endowment with contributions from UGC and INFLIBNET Centre need to be examined in greater detail with due consideration to the provisions made in the General Financial Rules of Government of India. Some of the members proposed that organizations like Sir Ratan Tata Trust (SRTT) and Infosys Foundation may be approached for suitable Endowment contributions.

5. Additional Staff Appointed at INFLIBNET Centre in its New Building with Approval of the Governing Board

Members were informed that the Governing Board in its 25thMeeting held on 13.04.2013 at INFLIBNET Centre, Infocity, Gandhinagar had approved a number of positions to be hired on contractual basis for managing and maintaining new Institute Building.

The Members of Governing Board agreed in principle that the Centre requires additional manpower in its new building for its management and maintenance. However, it was suggested that instead of hiring manpower on contractual basis, the Centre may outsource the entire activity on payment of a lump-sum amount wherein minimum number of staff required for each category with associated qualifications and experience may be mentioned. Moreover, the Jt. Secretary, UGC (IUC/MC) mentioned that the manpower that is required on regular basis may be proposed with detailed justifications for consideration during XII Plan period.

6. Membership of Professional Bodies / Scholarly Societies for the Scientists of the Centre

Request for Membership of Professional Bodies / Scholarly Societies for the scientists of the Centre was discussed and deliberated in detail. However, it was resolved that instead of taking membership of professional bodies and societies by individual scientists, the Centre may consider taking institutional memberships of these societies.

7. Project Positions at the INFLIBNET Centre: Qualification, Experience, Eligibility Criteria and Proposed Salary Structure

The revised qualification, experience, eligibility criteria and proposed salary structure for project positions at INFLIBNET Centre was approved in principle. Members noted that expenditure on payment of salaries for various project positions would be drawn from the respective projects or schemes of the UGC and other funding agencies. It was also resolved that the salaries applicable for project positions would also be applicable to staff appointed on contractual basis. Approved qualifications, experience and eligibility criteria and salary structure is enclosed as Appendix-I.

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8. Current Status of UGC-Infonet Digital Library Consortium and N-LIST Programme

The scheme entitled UGC-Infonet Digital Library Consortium was restored for the year 2013-2014 as well as for the remaining XII Plan Period during the meeting of the Commission held on 27.02.2014. The Centre has received total budget of Rs.185 crores including Rs.165 crores for UGC-Infonet Digital Library Consortium and Rs.20 crores for N-LIST programme that has now been subsumed into UGC-Infonet as its college component. The allocated funds are being used for renewal of subscription to existing e-resources as well as for subscription of additional e-resources for member universities for the Financial Year 2013-14 under UGC-Infonet digital Library Consortium and for colleges enrolled under NLIST. The Centre has renewed subscription to all e-resources for the year 2014 on the rates negotiated by the Negotiation Committee for the years 2013-2017.

9. Ratification of Decisions taken by the Chairman, Governing Board on Recommendation of the Director, INFLIBNET Centre

9.1 Renting of INFLIBNET Premises (5th & 6th Floors) to Central University of Gujarat, Gandhinagar for a period of Five years: The proposal of renting of INFLIBNET premises (5th & 6th Floors) to Central University of Gujarat, Gandhinagar for a period of 5 years was approved in principle. The members suggested that the INFLIBNET Centre should sign an MoU with Central University of Gujarat wherein the interest of the Centre should be safeguarded.

It was noted that 5th & 6th Floors of the Administrative and Academic Blocks of the Building were meant for setting-up Media Centre that was proposed to the UGC for facilitating execution of e-PG Pathsahala project assigned to the Centre. However, since the Media Centre has not been sanctioned to the Centre, the two floors are being temporarily rented-out to Central University of Gujarat. It was noted that the rental for the two floors of the building will be decided as per the CPWD norms.

9.2 Extension of Term of Appointment of Shri B M Mali as Accounts Consultant at INFLIBNET Centre: The decision taken by the Chairman, Governing Board, INFLIBNET to extend the term of appointment of Shri B M Mali as Accountant Consultant for one year was ratified by the members of Governing Board. It was noted that the Centre have only one Administrative Officer who has to look after all the three major administrative activities of the Centre including Personnel & Administration, Finance & Accounts and Stores and Purchase.

10. Approval of Rules, Regulations and Rental proposed for Guest Houses, Auditorium, Training Labs and other facilities at INFLIBNET Centre

After brief discussions and deliberations, rules, regulation and rental proposed for Guest Houses, Auditorium, Training Labs and other facilities of the INFLIBNET Centre was approved by the Governing Board.

11. New Projects @ INFLIBNET Centre

The Members noted that the Centre was awarded the following new projects since the 27th Meeting of the Governing Board held on 7th January, 2014:

11.1 VIDWAN: An Expert Database and National Researchers Network: VIDWAN database received funding from National Mission on Education through ICT (NME-ICT), MHRD during the financial year 2014-15 for developing a premier database of Indian experts in

all disciplines with detailed profile of scientists and faculty members working in leading academic institutions and other R & D organizations involved in teaching and research in India. Total project cost is Rs 52.70 Lakhs, Rs. 15.81 Lakhs have been released as first instalment for the project.

The Centre is currently populating profiles of experts in the database. Currently, Vidwan hosts profiles of experts in Agricultural Sciences (2008), Biological Sciences (542), Chemical Sciences (1034), Physical Sciences (1421), Medical & Health (2179), Engineering & Technology (2906), Social Sciences (1700) and Arts and Humanities (760).

11.2 **Integrated e-Content Portal:** The Integrated e-Content Portal is proposed as a web-based portal consisting of all e-content developed / funded under the National Mission of Education through ICT. There are more than 70 projects awarded to various Indian institutions, universities and colleges wherein e-content is being developed with funding from NME-ICT in various disciplines including science, arts, engineering, social science, etc. The portal would facilitate search, browse and navigation for all e-content hosted on the portal. A learner would be able to access desired material including audio / video learning material, textual material, multimedia enriched materials, etc. through a single integrated interface. Moreover, features of faceted search, syllabus-based search, usage statistics, personalized learning experience with provision for "my account" and "my space", etc. would also be incorporated in this portal. The Centre is currently in the process of acquiring content distributed on different locations / websites of respective PIs. A platform has been created for online acquisition of data. Total project cost is Rs 197.64 Lakhs. Rs 32.00 Lakhs, has been released as first instalment.

11.3 **Central University of Gujarat (CUG) Web Site and Online Entrance Examination:** The INFLIBNET Centre and Central University of Gujarat (CUG) have signed an MoU for development of CUG website. The Centre has developed and hosted online interface for CUG entrance examination 2014-2015. Applications for 20 PG / M.Phil.Courses of CUG were received and processed under the MoU. A new layout design of the CUG website is being developed in consultation with faculty of the University. An amount of Rs.11,39,778.00 has been received from CUG towards development of Website and hosting of Online Entrance Examination.

11.4 **Institutional Repository for National Institute of Occupational Health (NIOH):** The project involved creation of institutional repository for NIOH using D-Space and its customization as per specific needs of NIOH. The interface was customised to import records from "csv" files. Manpower training was also part of this project. An amount of Rs.35,000/- have been received from NIOH towards creation of Institutional Repository.

12. **Approval for writing-off of Obsolete/Unserviceable Store Items**

The Governing Board approved writing-off of obsolete and unserviceable store items costing Rs.11,07,917.00. The depreciated value of these items calculated as per the depreciation rates approved by the Finance Committee in its 20th Meeting held on 7th January, 2014 at INFLIBNET Centre, Gandhinagar will be reported in the 29th Meeting of the Governing Board.

13. **Voluntary Retirement of Shri Shashikant F Vanikar, Office Assistant-II**

The Members noted that Shri S F Vanikar, Office Assistant-II took Voluntary Retirement after completion of more than 20 years of combined services. All his retirement benefits have been paid and he is drawing his pension from the Centre as per his eligibility.

14. Promotions of Scientific & Administrative Staff at the INFLIBNET Centre

Members of the Governing Board were informed that the Bye-Laws of the Centre provides for promotion of scientific & administrative staff of the Centre. However, as per the Circular (No.F.31-1/98(IUC) dated 10th April, 1998 and letter No.31-1/98 (IUC/MC) dated 20th July, 1998 personal promotion schemes that were in operation were stopped while implementing the 5th Central Pay Commission. Subsequently, the UGC approved promotion and career development schemes for three IUCs, namely; i) Inter-University Centre for Astronomy and Astro-Physics (IUCAA), Pune; ii)UGC-DAE Consortium for Scientific Research, Indore; and iii) Inter-University Accelerator Centre, Delhi to implement the promotion policy as was operational prior to implementation of 5th Central Pay Commission. However, remaining three IUCs namely; i) INFLIBNET Centre, Gandhinagar; ii) National Assessment and Accreditation Council (NAAC), Bangalore; and iii) Consortium for Educational Communication (CEC), New Delhi were not permitted to implement personal promotion schemes.
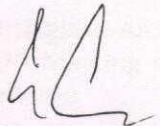
The Governing Board recommended restoration of career development and personal promotion scheme given in the Bye-Laws of the Centre that were approved by the UGC. It was noted that the scheme given in the bye-laws of the Centre is equivalent to promotion schemes and personal career development schemes being implemented by NIC, DRDO and CSIR may be restored.

It was resolved that the Centre would send a detailed proposal for restoration of Career Development / Promotion Schemes for the scientists and administrative staff of the Centre to the UGC for further necessary action.

15. Presentation on the proceedings of the 21st Meeting of the Finance Committee held on 22nd August, 2014 at INFLIBNET Centre, Gandhinagar at 10:00 AM

Shri Harish Chanda, Administrative Officer made a brief presentation on important decisions taken during the 21st Meeting of the Finance Committee held on 22nd August, 2014 at INFLIBNET Centre, Gandhinagar.

The Meeting ended with a vote of thanks to the Chair.

(Jagdish Arora)
Director, INFLIBNET Centre

(Prof. N Mukunda) 16.9.14
Chairman, Governing Board