

**Information and Library Network Centre**  
**An Autonomous Inter-University Centre of University Grants Commission**  
**Post Box No.4, INFOCITY Area, GANDHINAGAR : 382 007.**

Website : [www.inflibnet.ac.in](http://www.inflibnet.ac.in)

**Advertisement for Regional SOUL Coordinators**

Information and Library Network (INFLIBNET) is an Autonomous Inter-University Centre of the University Grants Commission (UGC) presently located at Infocity, Gandhinagar. It is directed towards modernization of libraries and information centres for information transfer and access, to support scholarship, learning and academic pursuits by establishing a national network of libraries and information centres in universities, institutions of higher learning and R & D institutions in India. It is basically a co-operative endeavor in resource development, sharing and its utilization at national level.

The INFLIBNET Centre has developed library management software called SOUL (Software for University Libraries) to facilitate automation of libraries. It works under Client/Server mode in Windows environment using MS-SQL server as back end database. SOUL is one of the most popular library management software with 3000 installations till date. The software is capable of handling in house operations of any type of library.

The Centre wishes to recruit SOUL Coordinators one each in the following regions to take up the challenging assignments of library automation through SOUL 2.0 software developed by INFLIBNET Centre. The incumbent is required to work at assigned regions. Initial period of appointment will be one year only which is extendable for the further period which carries consolidated/fixed remuneration. The eligibility conditions may be relaxed in exceptional cases at the discretion of the competent authority. The post may be offered depending upon suitability of candidate.

1. South India: Position 1- Kerala, Puducherry and Tamil Nadu
2. North India : Position 1- Himachal Pradesh, Uttaranchal, Jarkhand and J&K
3. North India: Position 1- Uttar Pradesh and Bihar

**Nature of Work**

Promotional activities of SOUL software, canvassing for premium membership and provide after sale support i.e. coordination for installation of software, attending queries, onsite visits, trainings, demonstration and any other work assigned by the Centre.

**Eligibility Criteria for SOUL Coordinators**

Applicant should fulfill the following eligibility criteria to apply for the post of SOUL regional coordinator

**1. Who can apply?**

Working Librarian/Dy. Librarian/Asst. Librarian/Faculty of DLIS in the University/College/academic institutions should apply along with no objection certificate from the employer. Existing coordinators and retired library professionals can also apply.

**2. Educational Qualification**

Applicant should have minimum Masters Degree in Library and Information Science (MLI.Sc) with IT exposure and literacy in Computer.

### **3. Experience**

Working professional with 5 years experience in Library Automation

### **4. Period of Contract**

One year from the date of appointment as SOUL Coordinator

### **5. Remuneration**

Rs. 9,000/- per month as honorarium and Rs. 1,000/- per month towards the incidental expenses (The remuneration for SOUL Coordinator and Technical Assistants are likely to be revised shortly)

### **6. Other Terms and Conditions**

- The Coordinator will be authorized to appoint two qualified graduate each from Library Science and Computer Science on consolidated salary of Rs. 9,000/- per month respectively as Technical Assistant for period of 1(one) year.
- Travel expenses towards promoting, installation, training and maintenance of SOUL software in their assigned geographical area will be borne by Centre. TA/DA rules will be applicable as per rates of the INFLIBNET Centre's rule.
- The Centre will pay a sum of Rs. 25,000/- as imprest money for meeting the TA of staff and other office expenses which will be reimbursed to the SOUL Coordinator by the Centre on production of bills/vouchers on monthly basis.
- SOUL Coordinator as well as technical assistants will be given free training at INFLIBNET Centre. TA and local hospitality will be borne by the Centre.
- Regular progress reports should be submitted to review the performance of assigned work monthly.
- The SOUL Coordinator should promote minimum 50 installations per year in their given region.
- No TA/DA will be provided for attending the interview at INFLIBNET Centre, Gandhinagar.

### **7. Last date for submission of application**

Candidates fulfilling the eligibility criteria only should apply and may fill-up the separate ONLINE APPLICATION on or before 01.02.2016 and send print out of their application with attested copies of certificates & testimonials in envelop super scribing name of the post applied for to the Administrative Officer(PA&F) at the above address to reach at the Centre on or before 08.02.2016. The Centre will not be responsible for postal delay. The candidate may send print out of online application directly but application not forwarded through proper channel will not be entertained. The Centre reserves the right to reject any application without assigning any reason. No interim correspondence will be entertained. Online application form is available on our website: [www.inflibnet.ac.in](http://www.inflibnet.ac.in)