

## Subject: Minutes Of the Pre Bid Meeting

Date: 9.3.2017

Members	Invitees	Contractors attended Pre-bid Meeting
Shri Manoj Kumar K.,Scientist-D & Chairman, Purchase Committee	Shri S.R. Shah, OA –II INFLIBNET Centre	Mr. Sunil M. Christian, Vishal Security Services Mr. Kantilal Parmar, Viswambi Security Agency Mr. Pravinsinh, Vigil Security Services
Shri Harish Chandra Administrative Officer (PA&F)	Shri Shyam Yadav, Assistant (P&S), INFLIBNET Centre	Mr. Rutul Shah, Het-chint Hopitalities Pvt. Ltd. Mr. Diwakar Sharma, Safal Hospitality & Management Services Mr. Prasad Patel, V.Honey Marketing & Management
Smt. S.M. Munshi Section Officer(P&S)		Mr. Shailesh Patel, Prescott Infosys, Gandhinagar.

Sr.No	Tender Clause	Clarifications for	Querries/Request Raised	Answer By	AMENDMENT/CLARIFICATIONS/REMARKS
1	Minimum wages	Rate of wages	Whether Central or State Minimum wages will be followed	INFLIBNET	Minimum wages by Central Government amended from time to time.
2	Staff working on Saturday and Sunday	Whether they will be paid for any closed holiday	Clarifications	INFLIBNET	Those who have fixed salary, no remuneration for will be paid for Saturday, Sundays or any closed holidays. Wages for Saturday, Sundays and closed holidays will be paid only to those who are on daily wages.
3	Performance Bank Guarantee	Whether 5% or 10%	Clarifications	INFLIBNET	The successful bidder will have to deposit 10% PBG.
4	-	Insurance Policy	Whether INFLIBNET will reimburse for insurance policies of staff who are eligible for such policies.	INFLIBNET	The eligible Insurance policy as per Govt. norms will be contractor's responsibility.
5.	Service Charges	Service charge ceiling	What would be the parameter for service charges	INFLIBNET	Vendor would be required to quote service charges not less than their applicable TDS. They would also be required to mention in the price bid the TDS rate applicable to their company/firm/ proprietorship, which would be the deciding parameter.

ARC for Manpower and Security Services: Pre-Bid Meeting

6.	Not included	TAN Number	Whether TAN Number would be required while bidding	INFLIBNET	Yes, Vendors would have to submit the TAN Number.
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