

INFORMATION AND LIBRARY NETWORK CENTRE
(An Autonomous Inter-University Centre of UGC)
Infocity, Gandhinagar- 382007

26th November, 2024

Minutes of the 41st Meeting of the Finance Committee
held on Tuesday, 26th November, 2024 through Online Mode

The following Members and invitees were attended in the meeting:

1.	Prof Bharat Bhasker	Hon'ble Chairman, Finance Committee of the INFLIBNET Centre and Director, Indian Institute of Management, Ahmedabad.
Members		
2.	Prof .Devika P Madalli	Director, INFLIBNET Centre
3.	Shri. Sudeep Singh Jain	Financial Advisor, UGC (Offline)
4.	Prof. N Lokendra Singh	Vice Chancellor, Manipur University, Nominated from Governing Board
5.	Dr.Jitendra Kumar Tripathi	Joint Secretary [Bureau Head], University Grants Commission
6.	Dr.Abhishek Kumar	Scientist-E (CS), INFLIBNET Centre
7.	Shri. Ramakrushna Vulasala	Administrative Officer (F&A) & Non-Member Secretary
8.	Shri. Harish Chandra	Administrative Officer (P&A)- Invitee

Prof. Manish Ratnakar Joshi, Secretary of the University Grants Commission (UGC), New Delhi, was unable to attend the meeting due to prior commitments. Dr. Nikhil Kumar, Deputy Secretary of the UGC, represented Dr. Jitendra Kumar Tripathi, Joint Secretary (Bureau Head) of the UGC, at the meeting.

The 41st Meeting of the Finance Committee commenced with a cordial welcome extended to all members by Prof. Bharat Bhasker, Honorable Chairman of the Finance Committee, and Prof. Devika P. Madalli, Director of the INFLIBNET Centre.

Prof. Bharat Bhasker, Hon'ble Chairman, requested Prof. Devika P. Madalli, Director, INFLIBNET Centre to present the agenda items.



Prof. Devika P Madalli, Director, INFLIBNET Centre then extended the warm welcome to all the members of the Finance Committee of the Centre. Thereafter the agenda items were presented as follows:

41.1 Confirmation of the Minutes of the 40th Meeting of the Finance Committee

- The Minutes of the 40th Meeting of the Finance Committee, INFLIBNET Centre held on 28th June, 2024 were confirmed, as no comments were received from the Members.
– Confirmed.

41.2 Action Taken Report on the Minutes of the 40th Meeting of the Finance Committee.

- A brief report was presented on the action taken and progress made on the following decisions made during the 40th Meeting of the Finance Committee, INFLIBNET Centre held on 28th June, 2024.
 - i. Confirmation of the Minutes of the 39th Meeting of the Finance Committee, INFLIBNET Centre held on 14th December, 2023 at INFLIBNET Centre.
Already confirmed and Reported in the 40th meeting of the FC.
 - ii. Action Taken on the decisions made during the 39th Meeting of the Finance Committee of the Centre.
Reported in the 40th Meeting of the FC.
 - iii. Audited Annual Accounts for the FY 2023-24
The Finance Committee approved and recommended to put up to the Governing Board for approval.
 - iv. (i) Updated Audit replies to the C&AG for the FY 2018-2019 to 2021-22.
The updated pending paras have been communicated by the CAG Dept. Ahmedabad on 13.11.2024 and updated replies will be submitted for further justification.

(ii) Audit Report & replies to the C&AG Dept. for the FY 2022-23.
The updated pending paras have been communicated by the CAG Dept. Ahmedabad on 18.11.2024 and updated replies will be submitted for further justification.



- v. **Payment of DA and DR**
The Centre implemented the revision of DA and DR to the regular staff and pensioners from 46% to 50% w.e.f. 01.01.2024.
- vi. **Hiring of new statutory auditor for the FY 2024-25.**
Implemented.
- vii. **Final Judgment of CIT(A) Appeal for the AY 2016-17**
Noted.
- viii. **Final Judgment of CIT(A) Appeal for the AY 2018-19**
Noted.
- ix. **Installation of VRF System replacing the existing HVAC System**
Work-in-Progress.
- x. **Installation of Automatic Rescue Devise System for LIFTs.**
Under Process

41.3 Revised Budget Estimates for the FY 2024-25 and Budget Estimates for the FY 2025 – 2026.

- * The Finance Committee after brief discussions and deliberations, members have approved the following Revised Budget Estimates for the FY 2024-25 and Budget Estimates for the FY 2025-26.

The details of the Revised Budget Estimates for the FY 2024-25 and Budget Estimates for the FY 2025-26.

(Rs. In Lakhs)

Head of Budget	Revised Budget Estimates FY 2024-25	Budget Estimates FY 2025-26
"31" Budget Head		
Pension and Pensionary Benefits	124.00	80.00
Foreign / Domestic Travel Expenses	13.00	16.00
Security / Housekeeping	110.00	120.00
Exp on Contractual Employees (Non-Teaching)	130.00	140.00
Other Expenses including (Electricity, water, property tax, networking, telephone and	287.00	330.00

equipment/ building maintenance charges etc.) & Shodhganga		
Trainings, Outreach & Capacity building programs	-	100.00
Other Expenses (NPS Contribution)	-	70.00
Total	664.00	856.00
"35" Budget Head		
Buildings		
Equipment/Computers		
Library / Books / Journals		
Furniture & Fixtures		
Total	0.00	0.00
"36" Budget Head		
Expenditure on Salary		
a. Existing Staff Salary / New Posts	780.10	860.00
b. House Building Advance	60.00	60.00
Medical Expenses	25.00	25.00
Leave Encashment	3.00	5.00
Leave Travel Concession	10.00	12.50
Retirement Benefits	102.00	51.00
Other Expenses (NPS Contribution)	64.00	-
Total	1,044.10	1,013.50
GRAND TOTAL	1,708.10	1,869.50

41.4 Celebration of Foundation Day of INFLIBNET Centre.

- The members were briefed about the significance of the Centre's Foundation Day. Consequently, the Centre plans to celebrate its inaugural Foundation Day on February 27, 2025. This celebration aims to highlight the contributions of the INFLIBNET Centre in modernizing university libraries across India and promoting optimal information utilization through advanced technologies.
- The centre is proposed a maximum expenditure of Rs.15.00 Lakhs for this event, and will be utilised from the centre's own savings/income.

After detailed discussion and deliberation, the members have approved the proposal for celebration of Foundation Day of the centre.

41.5 (i) Updated Audit Replies to the C&AG for the F.Y. 2018-2019 to 2021-2022

- A summary of the updated pending audit paras communicated by the C&AG Dept, Ahmedabad on 13.11.2024 was presented to the Finance Committee. The members were briefed the efforts made by the INFLIBNET Centre and UGC e-Content team to address the settlement of the pending advances. The members were expressed their appreciation for the efforts made for settlement of pending advances related to MOOCs- SWAYAM.
- The members advised to sending a reminder letter to the Vice-Chancellors and Registrars of the relevant Universities to facilitate the settlement of advances and the submission of utilization certificates, or to recover the balance amount from the concerned PIs by the institutions or universities, ensuring that any recovered funds are refunded to the INFLIBNET Centre, as these advances have been pending for an extended period in relation to the audit para.
- *The members appreciated the efforts made by the centre in reducing CAG audit paras and further recommended that additional efforts be made to resolve the pending audit paras in coordination with the CAG Department.*

41.5 (ii) Audit report and replies to the C&AG for the F.Y. 2022-23

- A summary of the updated pending audit paras communicated by the C&AG Dept, Ahmedabad on 18.11.2024 was presented to the Finance Committee.
- *The members appreciated the efforts made by the centre in reduction CAG audit paras and further recommended that additional initiatives be undertaken to resolve the pending audit paras in collaboration with the CAG Department.*

41.5 (iii) Audit report and replies to the C&AG for the F.Y. 2023-24

- A summary of the audit paras and suitable replies submitted by the Centre was presented to the Finance Committee. The Financial Advisor, UGC suggested that further discussions should be held with the finance department of UGC for any additional clarifications regarding this matter.



- *The members appreciated the efforts made by the centre in reducing CAG audit paras and further recommended that additional efforts be made to resolve the pending audit paras in coordination with the CAG Department.*

41.6 Payment of DA

- The Members were briefed that the Centre, following the necessary approval from UGC regarding the revised rates of DA as per the Dept. of Expenditure, Ministry of Finance O.M. No.1/5/2024-E-II (B) dated 21.10.2024, has increased the DA for employees from 50% to 53% of the basic pay, effective from 01st July, 2024.

41.7 Enhancement of allowances@25% due to increase of DA rates w.e.f 01.01.2024

- The Members were briefed that the Centre, following the necessary approval from UGC, New Delhi, has enhanced allowances by 25% due to the increase in DA rates w.e.f. 01.01.2024 vide the Dept. of Higher Education, MoE letter No.1-1/2014-UIA dated 03.10.2024.

The meeting ended with a vote of thanks to the Hon'ble Chairman and members.



(Mr. Ramakrishna Vulasala)
Administrative Officer (F&A), INFLIBNET Centre
Non-Member Secretary, Finance Committee



(Prof. Devika P Madalli)
Director, INFLIBNET Centre
Member, Finance Committee



(Prof. Bharat Bhasker)
Chairman Governing Board & Finance Committee
(Director, Indian Institute of Management, Ahmedabad)