

MINUTES OF THE 14th GOVERNING BOARD MEETING OF INFLIBNET CENTRE
HELD ON FRIDAY, THE 2nd SEPTEMBER, 2005 AT
NATIONAL AEROSPACE LABORATORIES,
BANGALORE 560 017

The 14th Meeting of the Governing Board of the INFLIBNET Centre was held at National Aerospace Laboratories, Bangalore. The meeting commenced at 1200 Hours. The following were present:

Dr. S Ramani

Chairman

Members:

1. Dr. Ved Prakash
2. Dr. Bijoy Singh
3. Prof. Nupur Prakash
4. Dr. T A V Murthy

Secretary, UGC, New Delhi
Vice-Chancellor, Manipur University
ICT, GGS Indraprastha University, New Delhi
Director, INFLIBNET Centre and
Member Secretary

Invitees:

1. Shri S M Salgar
2. Dr. P Prakash
3. Shri D P Negi

Scientist-G, INFLIBNET, Centre
Joint Secretary, (IUC/MC), UGC
Admn. Officer (PA&F), INFLIBNET Centre

Prof. V N Rajasekharan Pillai, Vice Chairman, UGC, Prof. A U Patel, VC, Gujarat University, Prof. Gautam Barua, IIT, Guwahati, and Member Secretary, AICTE, Dr. A K Bhatnagar, VC, Pondicherry University, could not attend the Meeting.

Welcome:

Dr. T A V Murthy, Director, INFLIBNET Centre who is also the Member Secretary of the Board, extended a warm welcome to the Chairman and the distinguished Members and introduced each one of them.

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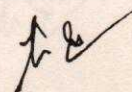
01 Opening remarks
by the Chairman:

Dr. Ramani, in his opening remarks extended greetings to all the members and in particular welcomed Prof. N Bijoy Singh, VC, Manipur University, who had come all the way from Imphal in spite of his physical inconvenience. He expressed a sense of happiness about the progress made by the Centre in extending UGC-Infonet to 142 Universities and also the services under the E-journal Consortium covering about 4600 full text scholarly journals/titles to over 100 universities in a phased-manner. He also complimented the efforts of the Centre in carrying out a large number of Library Management (SOUL) Software installations across the country in a record time, thereby earning substantial revenue for the Centre. He remarked that all these have been achieved by the Centre under the able leadership of Dr. T A V Murthy, Director and committed members of his team who worked tirelessly in spite of various constraints including acute manpower shortage. He also appreciated the role of INFLIBNET for creating awareness about its programmes and services across the country and mentioned that with the new competencies built by the Centre in facilitating the execution of the prestigious national projects like; UGC-INFONET & E-JOURNAL Consortium launched by UGC, the Centre will be stepping into the area of College Networking and plans to provide the Colleges with electronic journals in the near future. He further remarked that so much has taken place

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He felt that there is a big constraint of losing of trained manpower from time to time at INFLIBNET due to lack of growth/promotional avenues and said that for this the Commission's support is needed in a big way. He further suggested to the distinguished members to express their views. Dr. Ved Prakash, Secretary, UGC, while complimenting the Director and his team emphatically mentioned the commendable work done by the Centre and advised that henceforth the Centre may plan conducting more training/awareness programmes so that the services/facilities of INFLIBNET are made use of by larger academic communities. Further, he suggested that the Centre may make special efforts for optimizing the consortia services including E-Contents etc. at the national level by collaborating with INDEST and other consortia. Prof. Bijoy Singh expressed the same feelings and further added that the tremendous efforts put in by Dr. Murthy and his team in reaching out to all the North-Eastern states is admirable in spite of hostile environment in some of the places in the region. The PLANNER, Awareness Programmes, Library automation and Workshops organized by INFLIBNET are welcome sign to bring this area into the mainstream. He advised that such efforts be continued. Dr. Nupur Prakash also joined the distinguished members in complimenting the INFLIBNET under the leadership of Dr. Murthy and appreciated the special initiatives taken by INFLIBNET in providing a large number of electronic journals for the benefit of researchers and academics across the country and in particular the automation and networking of libraries of the colleges of North Eastern region and J&K state under the special drive in spite of various operational difficulties.



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02 Confirmation of the minutes of the 11th GB meeting

Since no comments were received relating to the Minutes of the 13th GB, the Board confirmed the minutes of the same

03 Report on the action taken in the last GB Meeting:

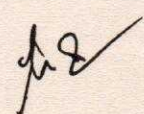
The members noted the actions taken by the Centre on the action items generated in the last meeting and expressed satisfaction on all the items.

04 Status Report

The Members debated on the status report reflecting all the developmental, newer initiatives and achievements of the Centre presented by Dr. Murthy and expressed their happiness and satisfaction.

05 Supply of SOUL to institutions
Outside India:

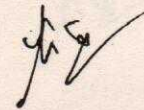
The agenda submitted by the Centre on the subject was considered by the Chairman and all the members and it was felt that the expertise of Indian professionalism and academic endeavors be extended to all the SAARC countries. It was, therefore, unanimously agreed by the Board to supply SOUL Library Software to these countries at the same cost at which it is being supplied in India and hoped that this will bring respectability to the country. At that point of time, Prof. Nupur Prakash, suggested that Mauritius which is an Indian



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Ocean country and affiliated to Association of Indian Universities (AIU) may also be supplied the SOUL Library Software. This was unanimously agreed and Director was advised to put efforts in supplying SOUL to these countries only for the present and not to other countries.

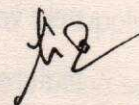
The Director raised the issue of enhancement of remuneration to the SOUL Coordinators and technical staff which was duly approved by the Board long back but still awaiting clearance from UGC. The members requested UGC to accord speedy approval to the same to enable the Centre to coordinate this activity effectively as it is losing the trained manpower because of better career opportunities elsewhere. The Director also requested approval for appointment of 4 additional Coordinators along with the support staff in the areas falling in Bengal, Orissa, Hindi speaking and North-Eastern States on the existing terms and conditions. He informed that due to operational difficulties, the SOUL Coordinator appointed for western region and located at Ahmedabad showed his inability to continue due to his old age and as such the support staff attached with him was shifted to the Centre and appointed on contractual basis to provide support for SOUL related activities, which was agreed by all the Members. The Members expressed unanimous views that the Centre should bring out the next new version of SOUL Library Software at the earliest with additional improved features and work out a suitable policy incorporating the Annual Maintenance Contract (AMC) and other strategy for implementation, keeping in view of the ever growing demand.



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06 Filling up of vacant
Scientific/Technical Posts:

After considerable debate on the topic and keeping in mind the hardship faced by the Centre in meeting the challenges and taking up of additional responsibilities due to the shortage of technical manpower, the members requested the Commission to help by suggesting at least some interim measures to overcome the alarming situation. At this juncture, Dr. Ved Prakash, Secretary, UGC and Dr. P Prakash, Jt. Secretary, UGC, informed that a "One man Committee" has been set up by the Commission who has already visited 3 other IUCs for assessing the staff strength and manpower requirement and will be visiting INFLIBNET on 15th of September, 2005 after visiting CEC, New Delhi, on 14th of September, 2005. Dr. Ved Prakash also informed that there is another Committee set-up by MHRD, Government of India, to review the activities of IUCs which has already visited few IUCs and is likely to visit INFLIBNET in near future. On receipt of recommendations of these two Committees, the Commission will be in a position to take appropriate decision in the matter including appointment of manpower on contractual basis to mitigate the hardships faced by the Centre. Besides, the Secretary suggested that INFLIBNET should prepare a PowerPoint presentation covering all its important activities, achievements and future projections and keep it ready for submission to the MHRD Committee when it visits the Centre.



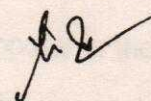
Information and Library Network Centre
सूचना एवं पुस्तकालय नेटवर्क केन्द्र

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**07 Promotion Policy for
Scientific & Technical Staff:**

There was considerable debate on this issue. JS, UGC, apprised the Board that INFLIBNET has been put in the category of Service oriented Centre along with two other IUCs viz. CEC and NAAC. At that point of time, Director pleaded that it is most unfortunate that the Centre, which has produced impressive results, quality publications of high repute in national and international journals and carried out pioneering R & D/Scientific work to bring out comprehensive Library Mangement (SOUL) Software with latest features/updation and state-of-the art technology, which has earned respectability by way of its presence in more than 800 installations across the country and generated substantial revenue for the Centre, has been termed as Service Centre.

In addition, he stated that INFLIBNET has a unique distinction of executing the UGC-Infonet with direct involvement in the universities in the area of Computer Networking, Telecommunications and effective execution and monitoring of the gigantic E-journal Consortium by providing full-text journals to the Universities in the country and its larger bibliometric status cannot be equated with a service oriented Centre. He further submitted that USA National Institute of Software Organization, BIS etc. have invariably referred high quality standards to INFLIBNET for vetting which is recognition to the Centre and UGC at International level.

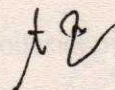


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He also mentioned that a large number of technology-oriented/specialized workshops, conferences, seminars etc. are conducted by the Centre and the same show the in-built capabilities of INFLIBNET's scientific character. All the members were pleased over this submission and unanimously agreed and requested the Commission to re-categorize the Centre as a Scientific organization and extend all the benefits including complimenting flexible promotion to the technical staff as has been extended to some IUCs (who have been categorized as Scientific organizations).

08 Extension of GPF-cum-Pension Scheme
For Staff:

After going through the agenda item and the representations submitted by the senior-most Scientist Shri S M Salgar, Scientist-G and Shri C K Shah, Admn. Officer (GS) of the Centre, the Board debated the issue at length and expressed concern about the consequences that are likely to affect the long serving staff of the Centre, if the GPF-cum-Pension scheme is withdrawn. The Board unanimously urged the Commission to take it up again with Government for reconsideration and favourable decision. The Board also suggested to the Centre to again submit a proposal with full details to the Commission with the recommendations made by the Board in the matter.



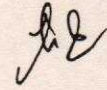
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- 09 Grant of financial up-gradation: under the Assured Career Progression Scheme (ACP) to all eligible employees (Technical as well as Administrative) of the Centre from due date as per the orders of Govt. of India on the subject.

The Board was apprised about the Assured Career Progression Scheme (ACP) introduced by Government of India for the Central Government employees with the orders issued by the Government on the subject. After debating on the topic and as recommended by the Finance Committee, the Board accorded its approval for implementation of the ACP and grant of financial up-gradation to all eligible employees (Technical as well as Administrative) of the Centre in accordance with the directives of the Commission and orders of the Government of India on the subject.

- 10 Payment of leave salary and pension contributions to Central Institute of English and Foreign Languages (CIEFL – a Deemed University), Hyderabad for the period of lien granted by them to Dr. T A V Murthy, to take up the appointment of Director of the Centre.

After going through the proposal submitted by the Centre as contained in the agenda and obtaining certain clarifications from the Director, the Board strongly recommended that the Centre as a borrowing organization should discharge pensioner liabilities in paying leave salary and pension contributions to the parent organization of Dr. Murthy i.e. CIEFL for a tenure of 5 years and in order to maintain his lien in CIEFL, payment of these contributions is essential in his case. The Board further advised the Centre to submit a proposal in the matter to the Commission and obtain clearance for making the payment as per



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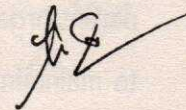
Government of India Rules/Orders.

11 Disposal of Old Equipment, Furniture and Fixtures and
writing-off of losses on account of missing library books:

After due deliberation on both the lists submitted by the Centre and obtaining certain clarifications, the Board accorded approval for disposal of obsolete/unserviceable equipments, furniture and fixtures which have the purchase value of Rs.3,57,121/- as per the list and for writing-off of lost books costing Rs.3342.15 consisting of 7 titles as mentioned in the agenda. However, the Board advised the Centre to follow Government of India's Rules/procedures for disposal of the same.

12 Summary of the 11th Meeting of the Finance Committee with regard
to proposals for RE for FY 2005-2006 and BE for FY 2006-2007:

The Chairman briefed the Members on the deliberations that took place in the 11th Finance Committee Meeting, which was also held on the same day preceding the meeting of Governing Board and requested Shri D P Negi, Admn. Officer (PA&F) of the Centre to present the proposals for RE for FY 2005-2006 and BE for FY 2006-2007. After due discussions and taking into account all aspects including the recommendations of the Finance Committee, the GB approved the Budget Estimates of the Centre, as under:



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INFORMATION AND LIBRARY NETWORK CENTRE

(An IUC of University Grants Commission)

Ahmedabad - 380 009

INF/Agenda/14-GB/2005

August 29, 2005

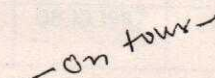
This has reference to office order No.DIR.10-12/2005 dated 17th August, 2005 from the Director, INFLIBNET Centre regarding disposal of obsolete and unserviceable equipments, furniture & fixture of the Centre. Subsequently, note No.INF/CKS/GB.14/2005 dated August 9, 2005 was circulated by Shri C. K. Shah, Admn. Officer (GS) to individual divisions of the Centre to identify the items to be disposed off.

Committee constituted by the Director has reviewed all the list of items received from individual divisions of the Centre and recommends disposal of obsolete and unserviceable equipments, furniture & fixtures (Annexure - A) to be put up as agenda item in 14th Governing Board meeting for its approval. Justification for disposing off these items is given in Annexure - B.

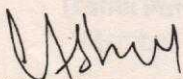
Submitted to the Director for approval.

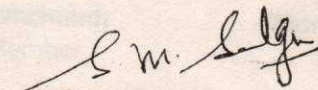

(Ashok Achani)
Member


(Yatrik Patel)
Member



(Premchand)
Member


(Manoj Kumar)
Member


(C. K. Shah)
Member


(S. M. Salgar)
Chairman

C = 'A' & 'B' - Approved.


31. Aug 05.

INFORMATION AND LIBRARY NETWORK CENTRE

(An IUC of University Grants Commission)

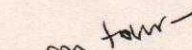
Ahmedabad - 380 009

LIST OF ITEMS IDENTIFIED TO BE DISPOSED OFF FOR 14TH GOVERNING BOARD MEETING

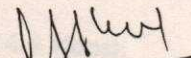
Sr. No.	Description of Item	Quantity	P.O. Number	P.O. Date	Date of Receipt	Value of Purchase (In Rupees)
01.	Stabilizer 1 KVA	04 Nos.	88	12.03.1996	22.03.1996	12000.00
02.	Stabilizer 0.5 KVA	03 Nos.	88	12.03.1996	22.03.1996	9000.00
03.	Modem	01 No.	65	05.12.1998	13.01.1999	6750.00
04.	Dot Matrix Printer	01 No.	73	14.12.1993	21.01.1994	15600.00
05.	Dot Matrix Printer	01 No.	24	12.09.1995	28.09.1995	22050.00
06.	Dot Matrix Printer	01 No.	24	12.09.1995	28.09.1995	22050.00
07.	LCD Plate	01 No.	83	04.03.1996	08.03.1996	63000.00
08.	Fax Modem	01 No.	59	31.03.1994	01.07.1994	19760.00
09.	Tape Drive	01 No.	50	10.11.1995	10.12.1995	21525.00
10.	External CD Writer	01 No.	18	05.07.1999	05.08.1999	20500.00
11.	CD-Drive	01 No.	70	30.11.1992	25.02.1993	63500.00
12.	Cannon Xerox Machine	01 No.	92	31.03.1998	06.05.1998	75480.00
13.	Revolving Chairs (Computer)	02 Nos.	47	08.10.1997	27.10.1997	5906.00

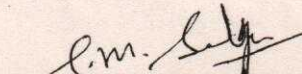

(Ashok Achtani)
Member


(Yatrik Patel)
Member


(Premchand)
Member


(Manoj Kumar)
Member


(C. K. Shah)
Member


(S. M. Salgar)
Chairman

INFORMATION AND LIBRARY NETWORK CENTRE

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JUSTIFICATION FOR DISPOSING OFF ITEMS

1. Stabilizers (0.5 KVA & 1 KVA):

Seven nos. of these stabilizers were being used in laboratories on ground floors. During rainy season of 2002 there was flooding in the campus and these stabilizers remained water logged for few days. They have become unserviceable and may be disposed off.

2. Modem (2.4 Kbps):

This is a very low-speed modem, used many years back for dialing into ERNET node at Bombay for e-mail purpose. This is technically obsolete item and may be disposed off.

3. Dot Matrix Printer (3 Nos.):

These printers were procured about 10 years back and are unserviceable now. They may be disposed off.

4. LCD Plate:

This LCD plate was procured more than 8 years back. This plate is damaged and cannot be repaired. Further since now the Centre has new state-of-the-art projectors, this type of equipment is not required. So it may be disposed off.

5. Fax Modem (14.4 Kbps):

This is a low speed modem procured 10 years back. Due it is low speed, it is not usable now and is technically obsolete. It may be disposed off.

6. **Tape Drive:**

It was purchased more than 9 years back and is not being used, as it is unserviceable. It may be disposed off.

7. **External CD Writer**

This CD-Writer is unserviceable and cannot be repaired. This may be disposed off.

8. **CD-Drive**

This CD-Drive was procured more than 12 years back and is not in use as it is unserviceable. It may be disposed off.

9. **Cannon Xerox Machine:**

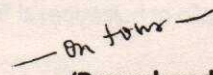
This Xerox machine is more than 7 years old. It often breaks down, in spite of repeated repairs. It's life seems to be over. It may be disposed off.

10. **Revolving Chairs (Computer):**

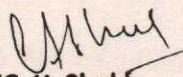
These two chairs are totally broken and cannot be repaired. They may be disposed off.

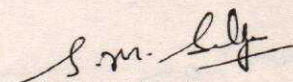

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(C. K. Shah)
Member


(S. M. Salgar)
Chairman

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INFORMATION AND LIBRARY NETWORK CENTRE

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August 30, 2005

WRITING-OFF THE BOOKS LOST IN LIBRARY

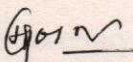
During annual stock verification of Library in 2001-02, the following books were found missing.

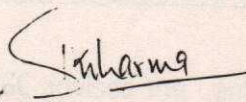
Sr. No.	Accession No.	Title	Price (Rs.)
01.	00026	Local Area Network an Introduction to the Technology	39.00
02.	00112	Windows APL Bible	396.00
03.	00138	Library & Information Science A General Knowledge Encyclopedia	350.00
04.	00178	LAN Protocol Handbook	536.35
05.	00255	PC Magazine C++ Communication Utilities	275.00
06.	00259	Internet Work Guide for New Users	1595.80
07.	00331	Netscaps Simplified	150.00

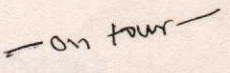
This fact was also brought out by the UGC audit, last year. As advised, efforts were made to trace the books. Letters were written to the ex-employees of INFLIBNET Centre regarding this. The present staff members were also contacted regarding where about of these books. All these efforts have proved futile. We have not been able to trace these lost books.

Since our efforts have failed to trace the missing books, GB is requested to allow writing them off as per F. R. Chapter 8 Rule 116 (ii). of GOI.

Submitted to the Director for approval.

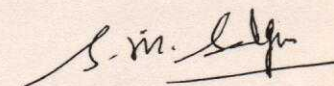

(H. G. Hosamani)
Member


(S. K. Sharma)
Member

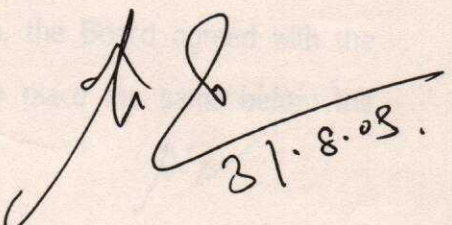
 on tour
(Premchand)
Member


(A. P. Achitani)
Member


(D. P. Negi)
Member


(S. M. Salgar)
Chairman

A - Approved.


31.8.05.

Information and Library Network Centre
सूचना एवं पुस्तकालय नेटवर्क केन्द्र

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Revised Estimates for FY 2005-06	(Rupees in lakhs)	Budget Estimates for FY 2006-07	(Rupees in lakhs)
Non-Plan	210.00	Non-Plan	240.00
Plan This includes the provision of Rs.3300 lakhs for E-Journal Consortium including extension of College model of E-Journals to about 200 Colleges, Rs.1500 lakhs for UGC-Infonet and Rs.10.00 lakhs for Plan Budget of the Centre.	4810.00	Plan This includes the provision of Rs.3465 lakhs for E-Journals Consortium (with 5% price- cap) including continuation of the College model, Rs.1500 lakhs for UGC-infonet and Rs.15.00 lakhs for Plan Budget of the Centre.	4980.00
Total	5020.00	Total	5220.00

However, the Secretary & Joint Secretary, UGC advised the Centre to approach the Commission for additional funds, if needed.

13 Presentation of Audited Accounts for FY 2004-2005:

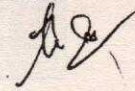
The Board considered the Audited Accounts of the Centre for the Financial Year 2004-2005. After due discussion on certain items of income and expenditure and obtaining necessary information/clarification, the Board agreed with the audited accounts and authorized the Centre to place the same before the Council for approval.

[Signature]

MINUTES OF THE 14th GOVERNING BOARD MEETING OF INFLIBNET CENTRE
HELD ON FRIDAY, THE 2nd SEPTEMBER, 2005 AT
NATIONAL AEROSPACE LABORATORIES,
BANGALORE 560 017

14 Appointment of Auditors for FY 2004-05

The Board considered the matter of appointment of M/s Navin & Deepak as the Statutory Auditors for auditing the accounts of the Centre for the FY 2005-2006 and as recommended by the Finance Committee, accorded approval for extension of their term by one more year (i.e. for FY 2005-2006) and also for enhancement of payment of remuneration to them from Rs. 10,000/- to Rs. 15,000/- per annum. While approving the enhancement of remuneration, the Board took note of the fact that with the launch UGC-Infonet and E-Journal Consortium and the activities connected with these initiatives, the annual budgetary allocation of the Centre has gone up considerably and due to increased financial transactions, the volume of work of the Auditors has also increased and as such the enhancement was considered reasonable.



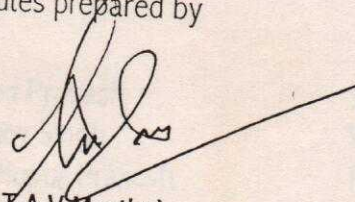
Information and Library Network Centre
सूचना एवं पुस्तकालय नेटवर्क केन्द्र

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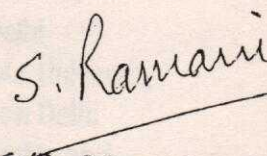
16 Vote of Thanks

The meeting concluded with a vote of thanks to the Chair and also to the Members for their active participation, support and guidance.

Minutes prepared by


(Dr. T A V Murthy)
Member Secretary, GB
Director, INFLIBNET Centre

Minutes approved by


(Dr. S Ramani)
Chairman-Governing Board
INFLIBNET Centre