



सूचना एवं पुस्तकालय नेटवर्क केन्द्र /Information and Library Network Centre  
विश्वविद्यालय अनुदान आयोग का स्वायत्त अंतर विश्वविद्यालय केन्द्र  
An Autonomous Inter-University Centre of UGC  
गांधीनगर / Gandhinagar- 382007

**RECRUITMENT OF CONTRACTUAL STAFF THROUGH MANPOWER AGENCY**

Information and Library Network Centre, Gandhinagar invites applications for following post that will be hired through manpower agency on purely contractual appointment basis.

S.NO	Position	Qualification/Experience	Consolidated Pay & Age
1	Executive (Accounts)	Post-graduate degree and minimum 1 year relevant experience in an institute/organization OR A Graduate degree and minimum 3 years relevant work experience in an institute/organization Desirable : <ul style="list-style-type: none"><li>➤ Minimum 60% of marks in M.com/B.com</li><li>➤ Additional qualification of Diploma in Taxation &amp; Law/semi-qualified in CA/CWA</li><li>➤ Experience in accounts, TDS, GST and bank operations</li><li>➤ Strong knowledge on Tally Prime , computer literacy i.e MS Excel and Word</li><li>➤ Good command over English written skills</li></ul>	Rs.25000/- to Rs.40000/-  Age : Below 40
2	Assistant(Accounts)	A Graduate degree or Diploma/certificate in professional qualification in relevant field Desirable : <ul style="list-style-type: none"><li>➤ Minimum 60% of marks in B.Com</li><li>➤ Additional qualification of Diploma in Taxation &amp; Law</li><li>➤ Experience in accounts, TDS, GST and banking operations</li><li>➤ Strong knowledge on Tally Prime, computer literacy i.e MS Excel and Word</li><li>➤ Good command over English written skills.</li></ul>	Rs.20000/- to Rs.35000/-

All eligible candidates are requested to apply online through <https://www.inflibnet.ac.in/jobs/rolling/index.php/administrator> (Click on apply for Admin post and select relevant post) on or before 30/06/2024 till 6PM. Shortlisted candidates will be called for interview.